



APPLICATION TO AMEND THE TALBOT COUNTY ZONING ORDINANCE

An amendment to the Zoning Ordinance text may be initiated by any interested party, the County Council, Planning Commission, or Planning Office.

DATE: _____ APPLICATION #: _____

APPLICANT'S NAME: _____

TELEPHONE # (____) _____ E-MAIL ADDRESS: _____

ADDRESS: _____

SECTION OF ZONING ORDINANCE TO BE AMENDED: _____ PAGE # _____

PROPOSED AMENDMENT: (USE ADDITIONAL SHEETS IF NECESSARY) _____

REASON REQUESTED: _____

ADMINISTRATIVE REVIEW PROCEDURES

1. The application shall first be referred by the County Council to the Planning Officer for an investigation and recommendation.
 - a) The Planning Officer shall cause such investigation to be made as he deems necessary.
 - b) The Planning Officer shall hold such informal public hearings as he deems appropriate.
 - c) The Planning Office shall refer all such amendments to the Planning Commission for their review and subsequent recommendations.
 - d) The Planning Office shall submit his recommendation, the recommendation of the Planning Commission and any pertinent information to the County Council within 60 days of the application filing.
- 2.) After receiving the recommendations of the Planning Officer and the Planning Commission concerning a proposal for an amendment to the Zoning Ordinance text, the Council shall determine whether or not the proposal is suitable to warrant the introduction of legislation. The Council may conduct any informal hearings they deem appropriate in making their determination.
- 3.) Upon bill (legislation) introduction, the Council shall hold a public hearing in order that interested parties and citizens shall have the opportunity to be heard. The Council shall provide public notice of such a hearing in accordance with the provisions of section 190-112 of the Zoning Ordinance.
- 4.) A complete record shall be kept of the hearing, including the vote of all members of the Council in deciding all questions relating to the proposed amendment.

I certify that all information provided on this application is true and correct. I further certify that I have read the above information and understand the process involved with text amendments to the Talbot County Zoning Ordinance.

Applicant's Signature

Date

FOR PLANNING OFFICE USE ONLY

_____ Date Received	_____ By